

**Summary of Changes to the State Administrative Manual (SAM)
December 2014**

SAM Section	Action Type	Changes
SAM Section 4800	Change	Per TL 14-07, this policy was updated to consistently reference Agency/state entities and reflect the name change of the California Department of Technology.
SAM Section 4819.2	Change	<p>Per TL 14-07, the following changes were made:</p> <ul style="list-style-type: none"> • SAM Section 4900.1 was eliminated and the following technology related definitions were consolidated into SAM Section 4819.2: “Agency Information Management Strategy”, “Business Strategy”, and “Information Technology Infrastructure”. • Definition of “Information Technology Project” was modified to align with the definition of “Project” in SIMM 17 (CA-PMM) and other areas of SAM. • Definition of “Project Approval Lifecycle (PAL)” was added. • Definition of “Stage/Gate Deliverables” was added. • Definition of “State Telecommunications Management Manual (STMM) was added. • Definition of “Tenant Managed Services” was added. • Definition of “Federated Data Center” was removed. • Definition of “Input-Output Unit/Device” was modified. • Definition of “Maintenance” was modified. • Definition of “Mobile Web” was modified. • Any reference to “Feasibility Study Report” was removed and replaced with language consistent with the Project Approval Lifecycle. • Any reference to “Economic Analysis Workbook” was replaced with “Financial Analysis Worksheets”.
SAM Section 4819.31	Change	Per TL 14-07, reference to Information Technology Procurement Plan was removed.
SAM Sections 4819.31, 4819.32, 4819.34, 4819.36, 4819.40, 4819.41, 4819.42, 4832, 4943, 4945.2, 4947.2, 4989	Change	Per TL 14-07, this policy was updated to replace any reference to “Feasibility Study Report” with language consistent with the Project Approval Lifecycle.

SAM Section 4819.35	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.
SAM Section 4819.37	Change	Per TL 14-07, this policy was rewritten to improve clarity and to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.
SAM Section 4819.38	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report Reporting Exemption Request with the Project Approval Lifecycle Reporting Exemption Request.
SAM Section 4851	Change	Per TL 14-07, this policy was updated to include the statutory references that created the California Department of Technology.
SAM Section 4900	Change	Per TL 14-07, this policy was updated to consistently reference Agency/state entities and reflect the name change of the California Department of Technology.
SAM Section 4900.1	Delete	Per TL 14-07, SAM Section 4900.1 was eliminated and its technology related definitions were consolidated into SAM Section 4819.2.
SAM Section 4920, 4921, 4922, 4923, 4924, 4927, 4928, 4941,4945	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.
SAM Section 4930	Delete	Per TL 14-07, the Project Summary Package will be eliminated (effective June 30, 2015) and its components have been integrated into Stage 1 Business Analysis and Stage 2 Alternatives Analysis.
SAM Section 4989.8	Change	Per TL 14-07, this policy was updated to replace "Finance" with "Department of Technology" and reflect the name change of the "Desktop and Mobile Computing Policy".
SAM Section 5200	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.