

Project Name: Debt Management System (DMS) II

OCIO Project #: 0950-019

Department: State Treasurer's Office (STO)

Reporting Period: From: 10/1/16 To: 10/31/16

Executive Project Status Report

Total Percent Complete:	17.19%
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Current Status and Accomplishments:
*Describe deliverables completed and milestones met during **this reporting period.***

WOA 103 was expected to close on 9/30 but there are outstanding work products and activities that need to be completed before WOA 103 can be accepted by the STO as complete. The following work products remain unaccepted.

- WOA 103.4- HP QC and UFT Demonstration
- WOA 103.6- Master Test Plan
- WOA 103.7- Automation Test Plan
- WOA 103.9- PMP Updates (Requirements, Quality, and Defect Management Plans)

Accomplishments:

- WOA 103.1- Knowledge Transfer Plan was approved during this rating period.
- WOA 103.5- RTM QC Upload Demonstration was approved during this rating period.
- WOA 103.8- Technical Analysis Results was approved during this rating period.

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Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	NA	There are no milestones in October per SPR 2.	None	Identify new Project Milestones.
2. Were any key milestones or deliverables rescheduled?	Yes	WOA 103 Deliverable was not submitted because activities and work products have not been completed for WOA 103.	DD&I activities for successor WOA 105 delayed. Master Test Plan not in place. Updated PMPs (Defect, Requirement, and Quality Management Plans) not complete	Execute developed strategy to complete the late WPs and prevent future occurrence. Continue to monitor impact.
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			

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5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	Yes	The Configuration of Team Foundation Server (TFS) was not started because the SI resource had not joined the project yet.	Minimal impact. This is not on the critical path and has slack in the schedule.	Resource has joined the project and the work can begin.

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<p>8. Are there any new major issues?</p>	<p>Yes</p>	<p>Two New Issues: - The project can't determine when the baseline go live date will be because the anticipated WOAs have not been developed. - Unaccepted WOA #103 Work Products (WP) have delayed the completion of WOA #103.</p>	<p>Impacts: - Planning activities are ongoing while the execution phase has begun. Change Requests are expected. - WOA #103 Deliverable is late. Effort is still being used on #103 WPs.</p>	<p>Action Required: - Complete the planning and submit the CR and WOAs for the baseline upgrade. - Update, review and accept WOA #103 WPs</p>
<p>9. Are there any staffing problems?</p>	<p>Yes</p>	<p>Vendor Technical Lead resigned in September</p>	<p>Staff shortage</p>	<p>Interim staff has been identified. Actively recruiting for a new Technical Lead.</p>

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Variances				
Insert the variance value into the appropriate column for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance". The variance must be a numeric value only.				
	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	0.00%			This variance metric is N/A at this time. Schedule variance will not be measured until the optimization initiative is known.
Milestones	0.00%			
Deliverables			20%	WOA 103 Deliverable was expected to close on 9/30 and is late. To date only 5 deliverables have been planned. One is complete, one is late, and three are in progress. STO is working with SI on path for completion.
Resources		7.40%		2 out of 27 positions are vacant. STO is recruiting a network admin and the SI is recruiting a Technical Lead.
OneTime Cost	0.00%			
Continuing Cost	0.00%			

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Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score	Score Justification
1. Customer Buy-In	High Degree of Buy-In	0	0 Green	
	Medium Degree of Buy-In	1		
	Low Degree of Buy-In	2		
2. Technology Viability	Strong Viability	0	0 Green	
	Medium Viability	1		
	Weak Viability	2		
3. Status of the Critical Path (delay)	<5%	0	0 Green	
	5% to 10%	2		
	>10%	4		
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0 Green	
	5% to 10%	2		
	>10%	4		
5. High-Probability, High-Impact Risks	0 to 3	0	0 Green	
	4 to 6	1		
	>6	2		
6. Unresolved Issues (on time resolution)	On time	0	0 Green	
	Late with no impact	2		
	Late impacting the critical path	3		

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7. Sponsorship Commitment	Fully engaged	0	0	Green	
	Partially engaged	2			
	Inadequate engagement	4			
8. Strategy Alignment	Strong alignment	0	0	Green	
	Partial alignment	1			
	Weak or no alignment	2			
9. Value-to-Business	Strong	0	0	Green	
	Medium	1			
	Weak	2			
10. Vendor Viability (provide rationale for the rating in the field following the scorecard) * If this is not applicable to your project, please select a score of "0".	Strong	0	0	Green	
	Medium	1			
	Weak	2			
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	0	Green	There are no milestones in October per SPR 2.
	80-90% on time	1			
	<80% on time	2			
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	1	Yellow	To date only 5 deliverables have been planned. One is complete, ones is late, and four are in progress.
	80-90% on time	1			
	<80% on time	2			

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13. Actual vs. Planned Resources	>90% assigned and available	0	0	Green	2 out of 27 positions are vacant. STO is recruiting a network admin and the SI is recruiting a Technical Lead.
	80-90% assigned and available	2			
	<80% assigned and available	4			
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0	Green	
	15-25%	1			
	>25%	2			
15. Team Effectiveness	Highly Effective	0	0	Green	Team Effectiveness Survey has not been conducted for the project.
	Moderately Effective	1			
	Ineffective	2			
Total			1	G	

Green = 0 - 8
 Yellow = 9 - 19
 Red = 20+

Vendor Viability Rating Rationale	

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Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	No		
2. Do any key milestones or deliverables need to be rescheduled?	Yes	A change request is expected to change the approach of the baseline upgrade installation. This will remove deliverables that were planned and put them in a future WOA.	Complete the CR.
3. Is there any unplanned work that needs to be done?	No		
4. Are there any expected or recommended changes to scope?	No		
5. Are there any tasks not originally estimated that will need to be added?	No		

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6. Are there any tasks or milestones that should be removed from the plan?	Yes	A change request is expected to change the approach of the baseline upgrade installation. This will remove tasks that were planned and put them in a future WOA.	Complete the CR.
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		